



General Operations Plan

Standard General Operating Procedures
for

Lone Star Emergency Services Academy - South

26 - 31 December 2017

UNCLASSIFIED // FOR OFFICIAL USE ONLY
Brownsville South Padre Island International Airport
Brownsville, Texas
School Director Contact Information:
Juan Arredondo, Lt. Col., CAP
Cell 956-755-9539, Fax 866-208-0133
Email: jfarredondo78@gmail.com

Texas Wing Headquarters
Texas Wing Operations Staff

Southwest Region - Texas Wing - Civil Air Patrol
LESA-South Operations Plan

Mark Hammack, Maj., CAP
Texas Wing Director of Emergency Services

Table of Contents	Page Number
1. General	3
2. Notification & Application	4
3. Exercise Description	6
4. Training Objectives	6
5. Flight Operations	6
6. Ground Operations	6
7. Communications	7
8. Cadet Participation	8
9. Safety	8
10. Staff Requirements	8
11. Uniform Requirements	8
12. Administration	9
13. Facilities	9
14. Logistics	9
15. Military Support Requirements	9
16. Other Agency Involvement	9
17. Public Affairs	10
18. Contingencies	10

1. General

A. Type of Training

This training will be used to increase the number of qualified Mission Aircrew, Mission Staff, Mission Support Staff, Ground Team Members (GTM) 3 and 2, and advanced skills for GTM 1 and Ground Team Leaders (GTL). A Medical Orientation Training School will be provided to train members to serve as first responders. The Communications School will focus on training members on the use of the various CAP radios and frequencies. Curriculum from the CAP National Emergency Services Academy, NASAR, military medic training, and Texas-specific training will be used to implement the training.

B. Location

CAP Training Center - Brownsville South Padre Island International
Airport Brownsville, Texas

C. Primary Dates & Times

26-31 December 2017

Sign in will be conducted 0900-1300 hrs on 26 December 2017.

All applications must be received NO LATER THAN December 1, 2017.

D. Alternate Dates

None

E. USAF Funding

\$2,950.00 to be split with air, ground, mission support and misc. mission expenses. Mission expenses shall be defined as any reasonable expenses (copier paper, ink, batteries, etc.) that are deemed necessary to perform the mission.

F. Mission Symbol

A5

G. Air Force Mission Number

Pending

H. OES Training Number

Not applicable

I. Cost

Cost for food, and training is \$150.00 per attendee.

J. Project Officer/Contact Person/Incident Commander:

Commander – LESA South

Lt. Col. Juan Arredondo
495 South Amelia Earhart Dr.
Brownsville, Texas 78526
Mobile Phone: 956-755-9539, Fax: 866-208-0133
Email: jfarredondo@gmail.com

Assistant Project Officer

Col. Sean Crandall
1025 Mesquite Wood Court
Brownsville, Texas 78526
Mobile Phone: 956-456-3590, Fax: 866-208-0133
Email: captxsc@aol.com

K. Initial Reporting Times

LESA South sign in will be conducted 0900-1300 hrs on 26 December 2017. Inbound sorties for aircrew, mission support and ground teams will be coordinated in advance by the LESA South commandant or the IC and will be recorded in WMIRS.

2. Notification & Application

A. Notification of Exercise

This exercise is published on the Texas Wing Calendar. This Operations Plan will be published in WMIRS. All unit commanders will be responsible for ensuring maximum dissemination of the activity information.

B. Qualification Requirements

Attendees shall be active CAP members with a CAPF 101 or SQTR marked for SAR/DR Trainee or any advanced specialty qualifications. No members without General Emergency Service's qualification will be allowed to sign in and participate in the schools. Participants must have all prerequisites done in advance in order to facilitate efficient training at the exercise. Participants in all the courses must possess the prerequisites necessary for qualifications. In addition to the above, members participating in the LESA South must:

Cadets

Be C/SrA or above

Minimum 14 years of age

Complete CAPT 117, Part 1

Bring a complete 72 hour pack to the training (Ref. GT Task Guide) :GT STUDENTS
Physical Category I (must pass CPFT upon arrival and end of course for graduation)

Graduate from an encampment

Senior Members

Complete Level 1/ CPPT

Working knowledge of drill and ceremonies (talk to your cadets)

Complete CAPT 117, part 1

Complete 72 hour pack (Ref. GT Task Guide) ***GT School and MOTS ONLY** Physical
Category I (must be able to complete senior physical assessment test upon arrival
and be able to carry 72 pack) ***GT SCHOOL and MOTS ONLY***

C. Physical Fitness Requirement (PFR) *GT SCHOOL and MOTS ONLY*

LESA SOUTH – GT School and the Medical Orientation Training School are demanding in the field training programs. You must be physically fit upon arrival, and be able to participate in physical fitness programs without restriction. Physical conditioning prior to reporting **is a must** to allow for full participation in all course activities. You must pass a Physical Fitness Evaluation at the start of the school to determine if you can continue with the course. You will also be required to meet minimum GT School and the Medical Orientation Training School fitness standards prior to reporting to the course. The standards include being able to complete the Cadet PFT, carrying of a 72 hour pack, constantly being on your feet and operating in a fast paced mission environment. Your physical conditioning prior to arrival at LESA SOUTH - GT School and the Medical Orientation Training School is absolutely critical in order for you to safely participate in this course. Start or continue a physical training program that emphasizes strength, endurance and aerobic fitness now! In addition to a running and strength program, practice the specific calisthenics that are tested. You will be required to do many repetitions of each exercise throughout the course, with and without gear. Ground Team and MOTS members who are in poor physical conditioning prior to arrival, often cannot meet physical standards and choose to leave, or they are injured due to their lack of physical conditioning. Safety is our greatest consideration in eliminating a student from training non-voluntarily. **If a student is eliminated from LESA SOUTH GT SCHOOL and MOTS for any reason**, their wing commander will be informed AND **the student or their family must pay for any additional travel costs** incurred due to an earlier-than-planned departure. Please keep this in mind when making decisions about starting a physical conditioning program and when making travel arrangements.

D. Exercise capacity

No more than 60 participants and no less than 15 will be admitted.

E. Exercise enrollment procedures

Initial application and payment will be on the Eventbrite site designated for LESA South. The following forms are required to be submitted prior to the start of the activity:

Required Forms:

[CAPF 31, Application for CAP Encampment or Special Activity](#) (Cadets)

[CAPF 17, Application for Senior Member Activities](#) (Seniors)

[Cadet Behavioral Contract](#)

[CAPF 160, CAP Member Health History Form](#)

[CAPF 161, Emergency Information](#)

[CAPF 162, CAP Member Physical Exam Form](#) (if needed)

[CAPF 163, Permission for Provision of Minor Cadet Over-The-Counter Medication](#)

3. Exercise Description

LESA-South will conduct a Basic Ground Team School, GT Leaders Course, Communications School, as well as a Medical Orientation Training School.

4. Training Objectives

This training will be used to increase the number of qualified Mission Aircrew, Mission Staff, Mission Support Staff, Ground Team Members (GTM) 3 and 2, and advanced skills for GTM 1 and Ground Team Leaders (GTL). A Medical Orientation Training School will be provided to train members to serve as first responders. The Communications School will focus on training members on the use of the various CAP radios and frequencies. Curriculum from the CAP National Emergency Services Academy, NASAR, military medic training, and Texas-specific training will be used to implement the training.

5. Flight Operations

Flight Operations are pending on weather but will focus on the support of ground operations.

1) SORITES TO FOCUS ON DAMAGE ASSESMENT, AERIAL PHOTOGRAPHY, AND SAR TECHNIQUES

2) SORITES TO PROVIDE AIR TO GROUND COMMUNICATINS,

3) SORITES TO PROVIDE AIR TO GROUND COORDINATION,

6. Ground Operations

A. Ground operations/resource requirements

All CAP vehicles must be equipped with appropriate communication and D/F receivers. The IC may allow use of properly equipped privately-owned vehicles if no CAP vehicles are available and a Temporary Use Vehicle Authorization Letter is on file.

B. Description of ground team activities

Ground teams will be briefed on off-road operations, private land access procedures, target placement, aircraft signaling, ground-to-air communications, aircraft vectoring, air-to-ground coordination, Inter-agency skills and use of local law enforcement. **All Students will be lodged in barracks buildings.**

C. Composition of ground teams

A qualified ground team leader, paired with cadet and senior ground team trainees, will lead each ground team. They will carry hand-held radios, L-Pers, first aid kits, as in an actual mission. At least one senior member must accompany each UDF or Ground Team. All evaluators must be on the TXWG approved evaluator list.

D. Ground Sortie Management

Ground sorties will be tasked, tracked and managed using CAPF 109 and WMIRS. These sheets will be integral to the briefing, execution, and debriefing of all sorties. Ground sorties are released only at the direction of the IC or his/her designee at LESA-South.

E. Ground team management procedures

The exercise will include posting and maintenance of the ground team tracking charts. Ground team communications will include ops normal calls and radio event calls. All sorties will be entered and tracked in WMIRS.

F. Ground operations safety considerations

Safety briefings will be provided to all attendees at the start of the day, prior to sorties, and/or when conditions and updates are required.

G. Fuel Receipt Tracking

The IC or designee for the school will ensure that fuel receipts are captured for each sortie for inclusion in the final exercise package to be sent to TXWG HQ by the IC. Vehicles will be refueled following each sortie or reasons for not refueling will be noted on the CAPF 109.

7. Communications

All ground teams will operate on frequencies assigned by the communications section..

All ground teams will perform standard reports, including:

Radio check before departure

Time arrived at designated location (if applicable)

Time RTB

Time back at staging area

Ops reports normal every 30 minutes.

Ground teams and all LESA-South Staff may use ISR's as needed. Frequencies for each will be assigned on site.

8. Cadet Participation

Cadets may participate in any areas where age, qualifications and CAP regulations permit as outlined above.

9. Safety

SAFETY IS PARAMOUNT

A. Safety briefings will be provided to all attendees at the start of the day, prior to sorties, and/or when conditions and updates are required.

B. All CAP emergency services operations involve some degree of risk. Participants must be alert and careful and maintain situational awareness when operating aircraft or ground vehicles.

C. Safety briefings will be incorporated during various phases of this school.

D. ORM should be conducted during all phases of this exercise. Remember that ORM is a "living procedure" that must be constantly monitored and re-evaluated in order to have the greatest benefit. Specific forms for air and ground must be completed and attached to CAPF 104/109.

10. Staff Requirements

A. School staff

Selections for staff will be made by the school commander. ES current qualifications, ES experience, and prior LESA/NESA attendance will be taken into consideration

B. Application procedure

All instructors must be on the then current SET qualifies and must apply directly to the commander of the school by email.

C. Required Staff Training

Required Staff Training (RST) will be conducted in accordance of CAPP 52-12. Date to be announced.

11. Uniform Requirements

A. Ground Team School and MOTS

Primary uniform for all TWGTS students is the Field Uniform (BDU, ABU, or CAP Distinctive Blue BDU). Attached is a complete uniform and equipment list. Other uniform combinations or modifications will be dictated as per the training schedule. All students and staff must report in Field Uniform. Students shall not have a need for any other uniforms other than Field Uniform, NO BLUES WILL BE WORN OR NEEDED TO BE BROUGHT WITH YOU. All Field Uniforms will have proper rank insignia and patches IAW 39-1. Field Uniform will be the primary uniform. Only authorized hats and T-shirt colors will be allowed. T-shirts will not have non-CAP related material printed on them. PT uniform is black or dark blue shorts, plane black t-shirt or issued CAP activity T-shirt, white socks, and running shoes. Black sweats are authorized for cold weather wear. Staff and students will wear Field Uniform for graduation.

All Mission Base Staff Trainees, Mission Aircrew, and Communications School may wear the blue polo combination in addition to Field Uniform

12. Administration

A. Sign-in and procedures

All Schools:

Sign in will be conducted 0900-1300 hrs on 26 December 2017. Participants will be signed in through WMIRS

B. Credentials

Only members with an active CAP membership may participate. Participants must meet the minimum requirements outlined in paragraph 2 b above. EServices will be the primary method for checking ES qualifications.

13. Facilities

The activity will be held at the CAP Training Center Brownsville, located at the Brownsville International Airport, Brownsville, Texas, and using facilities and/or field training locations on or near the airport. Classes will be conducted in the field.

14. Logistics

A. Billeting

All Attendees will bivouac in indoor barracks in “the field” conditions for the entire length of the school.

B. Messing

Will be provided by volunteers from the Brownsville Composite Squadron.

C. Medical

First Aid will be handled on site. Emergency Medical Services will be contacted through 911. Non-emergency medical issues will be handled at the local hospital which is Valley Regional Medical center, 100-A Alton Gloor Blvd., Brownsville, Texas. 78526, (956) 350-7000. Local Emergency Medical Services (EMS) will be briefed on area of operations and Valley Air Care will be available for remote areas of training.

15. Military Support Requirements

None

16. Other Agency Involvement

None

17. Public Affairs

A. Internal

This exercise will be publicized using the Operations Plan on the Texas Wing website. The PAO will be assigned by the school commander.

B. External

News releases to local newspapers, radio and TV media will be made by the Public Affairs Officer. **The LESA-South Incident Commander or Project Officer is the sole authority for release of information to public media during the exercise.**

18. Contingencies

A. Disaster or REDCAP

The exercise may be suspended or terminated and CAP resources reassigned, only at the direction of an active REDCAP Incident Commander, Texas Wing/CC, or Texas Wing/LO; otherwise, exercises are expected to continue as planned.

B. Adverse weather

Adverse weather will not normally cause termination of the exercise. The Ground Team School will continue unless life threatening weather conditions exist. Participants are required to bring wet weather gear. Flying may be temporarily suspended due to weather.

C. Mishap

In the event of a mishap, the Safety Officer will immediately notify the Incident Commander. The IC will ensure all reporting actions are taken, including briefing of the Texas Wing/LO, Texas Wing/DO, Texas Wing/CC, and Texas Wing/DOS or ADOS. The IC and TX WG HQ will determine the impact of the mishap on continued conduct of the exercise.